
RECOVERY SCHOOL DISTRICT
INVITATION FOR BIDS
Risers, Music Chairs, Music Stands and Accessories

INVITATION/INSTRUCTIONS Bid no. 682001-1007-7
Bid Opening: Friday, November 4, 2016 at 2:00PM

1. Bids, subject to the conditions stated herein and attached hereto, are hereby invited and will be received at this office until the above noted bid closing time and then publicly opened for furnishing the items and/or services as specified.
2. **YOUR BID SHOULD BE MADE ON THE ATTACHED FORM(S) AND RETURNED WITH THIS "INVITATION" TO THE RECOVERY SCHOOL DISTRICT PURCHASING OFFICE, 1615 POYDRAS ST., SUITE 400, NEW ORLEANS, LA 70112**
3. Alterations to bids will be considered provided they have been received in this office prior to bid closing time.
4. Any bid received after bid closing time will not be considered.
5. **ALL PRICES ARE TO BE QUOTED COMPLETE AND FOB RSD, NEW ORLEANS, LA., unless otherwise stated in specifications by the District.**
6. All prices must be firm unless otherwise stated by District.
7. Do not include State Sales Tax or Federal Excise Tax; same will be added if applicable.
8. Unless otherwise specified all bids shall be binding for one (1) calendar year from bid closing time.

BID
PLEASE FILL IN ALL BLANK SPACES

In compliance with the above invitation to bid and subject to the conditions thereof, the undersigned offers and agrees, if this bid is accepted within **30** days from bid closing time to furnish any or all of the items (or sections) at the price set opposite each item (or section).

Bidder: _____ Address: _____
(Name of Firm) (Street or P.O. Box)

By: _____
(Signature) (City, State, Zip Code)

(Typed Name) Phone#: () Fax#: ()

Title: _____ Email: _____

CONTRARY TERMS AND CONDITIONS, GOVERNING LAW: Submittal of any terms and conditions contrary to those contained within this Invitation for Bid may cause your bid to be rejected. By signing this bid, the bidder agrees that any terms and conditions which may be included in their bid are nullified and agrees this contract shall be construed in accordance with and governed by the laws of the State of Louisiana.

AUTHORIZED SIGNATURE: In accordance with R. S. 39:1594(C)(4), the person signing the bid must be: 1) A current corporate officer, partnership member or other individual specifically authorized to submit bids as evidenced in appropriate records on file with the Secretary of State; or 2) An individual authorized to bind the vendor, and the bid is accompanied by a corporate resolution, certification as to the corporate principal, or other documents indicating authority which are acceptable to the District. **By signing this bid, the bidder certifies compliance with the above.**

AFFIRMATIVE ACTION AND ANTI-DISCRIMINATION CLAUSE: You are hereby notified that, during the performance of this contract, the successful bidder (contractor or vendor) must comply with all federal, state and local laws, including those which prohibit discrimination because of race, color, national origin, religion, sex, age, disability or veteran status. See, e.g., The Civil Rights Acts of 1964, The Age Discrimination in Employment Act of 1967, The Civil Rights Act of 1968, The Education Amendment Act of 1972, The Rehabilitation Act of 1973, The Federal Energy Administration Act of 1974, The Energy Reorganization Act of 1974, The Vietnam Era Veteran's Readjustment Act of 1974, The Energy Conservation and Production Act of 1976, The Americans with Disabilities Act of 1990 and Executive Order 11246, as amended.

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DEPARTMENT OF EDUCATION, RECOVERY SCHOOL DISTRICT
Invitation for Bids
For
Risers, Music Chairs, Music Stands and Accessories
Solicitation No: 682001-1007-7

PART I. ADMINISTRATIVE AND GENERAL INFORMATION

1.1 Procurement Schedule

Event	Date & Time
Advertise solicitation and mail public announcements and post to LaPac. Solicitation issued to prospective Proposers	October 7, 2016
Deadline for receiving inquiries for addenda	4:30PM, October 14, 2016
Deadline to issue responses and answer proposer written inquiries	October 19, 2016
Deadline for submitting bids	2:00PM, November 4, 2016
Purchase Order Release (Estimated Date)	November 11, 2016

NOTE: The Louisiana Recovery School District reserves the right to revise this schedule. Revisions, if any, before the Submission Deadline will be formalized by the issuance of an addendum to the solicitation. Revisions after the Submission Deadline, if any, will be by written notification to the eligible Bidders.

1.2 Solicitation Availability

This solicitation is available in electronic form at the LaPAC website,

<https://wwwcfprd.doe.louisiana.gov/osp/lapac/dspBid.cfm?search=department&term=105> . It is available in PDF format or in printed form by submitting a written request to the RSD Office of Procurement & Contracts (OPC).

1.3 Proposers Inquiry Periods

An inquiry period is hereby firmly set for all interested Proposers to perform a detailed review of the bidding documents and to submit any written questions relative thereto. *Without exception*, all questions **MUST** be in writing and received by the close of business on the Inquiry Deadline date set forth in the Procurement Schedule. Inquiries shall not be entertained thereafter.

The State and/or RSD shall not and cannot permit an open-ended inquiry period, as this creates an unwarranted delay in the procurement cycle and operations of our internal customers. The State and/or RSD reasonably expect and require *responsible and interested Proposers* to conduct their in-depth review and submit inquiries in a timely manner. The State and/or RSD shall only consider written and timely communications from Proposers.

Only *Sabra Reich, Director of Procurement*, has the authority to officially respond to proposers' written inquiries on behalf of the Recovery School District. Any communications from any other individuals are not binding on the RSD or State.

No negotiations, decisions, or actions shall be executed by any Proposer as a result of any oral discussions with any state/RSD employee or state/RSD consultant.

Inquiries shall be submitted in writing by an authorized representative of the Proposer, clearly cross-referenced to the relevant bid document section. Only those inquiries received by the established deadline

shall be considered by the State and/or RSD. Inquiries and answers shall be issued by addendum and provided to all prospective Proposers.

Inquiries concerning this bid may be delivered by mail, express courier, e-mail or hand to:

Sabra Reich
Louisiana Director of Procurement
Recovery School District
1615 Poydras Street, Suite 400
New Orleans, LA 70112
E-Mail: Sabra.Reich@rsdla.net
Phone: 504-301-9585

1.4 Pre-Bid Conference

There will be no Pre-Bid Conference for this solicitation.

PART II. PURPOSE

- 2.1 The purpose of this solicitation is to secure furniture items and accessories as specified in the Bidders Pricing Worksheet. This is an All or None bid. The item specifications are based on Wenger Corporation products, See Product Specifications. Alternative brands of equal or greater quality will be accepted. Alternative products brands and specifications must be disclosed when submitting bid. The RSD reserves the right to reject proposed alternative items. Price quotes are to include freight (FOB Destination), inside delivery, assembly, set in place, and removal of packing materials and trash to the locations listed on the Bidders Pricing Worksheet.

PART III. BIDDER'S REPRESENTATION

- 3.1 Each Bidder by making his bid represents that:
- 3.1.1 They have read and understand the Bidding Documents and their bid is made in accordance there with.
 - 3.1.2 This bid is based solely upon the materials, systems and equipment described in the Bidding Documents as advertised and as modified by addenda.
 - 3.1.3 Bid is not based on any verbal instructions contrary to the Bidding Documents and addenda.

PART IV. BIDDING DOCUMENTS

- 4.1 Interpretation or Correction of Bidding Documents
- 4.1.1 It shall be the Bidder's responsibility to make inquiry as to addenda issued. All issued addenda should be acknowledged on the Proposal Form and shall become part of the Contract. Neither the Recovery School District nor its Consultant(s) will be responsible for any explanation or interpretations of the Documents not covered by written, issued addenda.
- The Bidder should acknowledge all issued addenda in the space provided on the Proposal Form. Failure to acknowledge addenda may or may not be cause for the rejection of bid solely at the discretion of the Recovery School District.

- 4.1.2 Any interpretation, correction or change of the Bidding Documents will be made by addendum. Interpretations, corrections or changes of the Bidding Documents made in any other manner will not be binding, and Bidders shall not rely upon such interpretations, corrections and changes.

4.2 Addenda

- 4.2.1 Any addenda will be posted to LaPAC.
- 4.2.2 Addenda shall not be issued within a period of seventy-two (72) hours prior to the time set for the opening of bids, excluding Saturdays, Sundays, and any other legal holidays; however, if the necessity arises to issue an addendum modifying plans and specifications within the seventy-two hour (72) period prior to the time for the opening of bids, then the opening of bids shall be extended exactly one week, without the requirement of re-advertising.
- 4.2.3 The Recovery School District shall have the right to extend the bid date by up to (30) thirty days without the requirement of re-advertising. Any such extension shall be made by addendum issued by the Recovery School District Office of Procurement Office.
- 4.2.4 Each Bidder shall ascertain from the Recovery School District Office of Procurement prior to submitting his bid that he has received all addenda issued, and he should acknowledge their receipt on the Bid Form / Bidder Pricing Worksheet.

PART V. BIDDING PROCEDURE

5.1 Form and Style of Bids

- 5.1.1 Bids shall be submitted on the forms provided by the Recovery School District.
- 5.1.2 All blanks on the Bid Form shall be filled in by electronic means, typewriter or manually in ink. Signature is required manually by ink.
- 5.1.3 Where so indicated by the makeup of the Bid Form, sums shall be expressed in both words and figures, and in case of discrepancy between the two, the written words shall govern.
- 5.1.4 Any interlineations, alteration, modification, erasure or change of any kind on the Bid Form must be initialed by the signer of the bid or his authorized representative.
- 5.1.5 Bidder shall make no additional stipulations on the Bid Form nor qualify his bid in any other manner.
- 5.1.6 The bid shall include the legal name of Bidder and the bid shall be signed by the person or persons legally authorized to bind the Bidder. A bid submitted by an agency shall have a current Power of Attorney or Signature authority Letter attached certifying agent's authority to bind Bidder. A W-9 should be submitted with the bid.

In accordance with R.S. 38:2212(A)(1)(c), the person signing the bid must be: 1) A current corporate officer, partnership member or other individual specifically authorized to submit bids as evidenced in appropriate records on file with the secretary of State; or 2) An individual authorized to bind the vendor, and bid is accompanied by a corporate resolution, certification as to the corporate principal, or other documents indicating authority which are acceptable to the Recovery

School District. By signing this bid, the bidder certifies compliance with the above.

5.2 Submission of Bids

- 5.2.1 Bids shall be sealed in an envelope, box or package with bid documents and will be received until the time specified and at the place specified in these bid documents. It shall be the specific responsibility of the Bidder to deliver his sealed bid to the Recovery School District, Office of Procurement at the appointed place and prior to the announced time for the opening of bids.

Late delivery of a bid for any reason, including late delivery by United States Mail, or express delivery, shall disqualify the bid.

Important – Clearly mark the outside of the envelope, box or package with the following information and format:

ITB Name: Risers, Music Chairs, Music Stands and Accessories
Solicitation Number: 682001-1007-7
Opening Date: November, 2016
Opening Time: 2:00PM

If the bid is sent by mail, the sealed envelope shall be enclosed in a separate mailing envelope with the notation "Bid Enclosed" on the face thereof such bids shall be sent by Registered or Certified Mail, Return Receipt Requested, addressed to:

Louisiana Recovery School District
Office of Procurement & Contracts
Attention: Sabra Reich
1615 Poydras Street, Suite 400
New Orleans, Louisiana 70112

Bids sent by express delivery shall be delivered to the address above.

- 5.2.2 Bids shall be deposited at the designated location prior to the time on the date for receipt of bids indicated in these Bid Documents, or any extension thereof made by addendum. Bids received after the time and date for receipt of bids will be returned unopened.
- 5.2.3 Bidder shall assume full responsibility for timely delivery at location designated for receipt of bids.
- 5.2.4 Oral, electronic, telephonic, telegraphic, or faxed bids are invalid and shall not receive consideration. The Recovery School District shall not consider notations written on outside of bid envelope which have the effect of amending the bid. Written modifications enclosed in the bid envelope, and signed or initialed by the Bidder or his representative shall be accepted.

5.5 Modification or Withdrawal of Bid

- 5.5.1 A bid may not be modified, withdrawn, or canceled by the Bidder for a period of one hundred and eighty (180) calendar days for the period following the time and bid date designated for the receipt of bids, and Bidder so agrees in submitting his bid, except in accordance with R.S. 38:2214 which states, in part, "Bids containing patently obvious, unintentional, and substantial

mechanical, clerical, or mathematical errors, or errors of unintentional omission of a substantial quantity of work, labor, material, or services made directly in the compilation of the bid, may be withdrawn by the contractor if clear and convincing sworn, written evidence of such errors is furnished to the Recovery School District of New Orleans Office of Procurement within forty-eight hours of the bid opening excluding Saturdays, Sundays, and legal holidays. Such errors must be clearly shown by objective evidence drawn from inspection of the original work papers, documents, or materials used in the preparation of the bid sought to be withdrawn. If the Recovery School District Office of Procurement determines that the error is a patently obvious mechanical, clerical, or mathematical error, or unintentional omission of a substantial quantity of work, labor, material, or services, as opposed to a judgment error, and that the bid was submitted in good faith it shall accept the withdrawal and return the bid security to the contractor.

- 5.5.2 Prior to the time and date designated for receipt of bids, bids submitted early may be modified or withdrawn only by notice to the Recovery School District Office of Procurement at the place and prior to the time designated for receipt of bids.
- 5.5.3 Withdrawn bids may be resubmitted up to the time designated for the receipt of bids provided that they are then fully in conformance with these Instructions to Bidders.

PART VI. CONSIDERATION OF BIDS

6.1 Opening of Bids

- 6.1.1 The properly identified Bids received on time will be opened publicly and will be read aloud, and a tabulation abstract of the amounts of the base bids and alternates, if any, will be made available to Bidders.

6.2 Rejection of Bids

- 6.2.1 The Recovery School District shall have the right to reject any or all bids and in particular to reject a bid not accompanied by data required by the Bidding Documents or a bid in any way incomplete or irregular. The provisions and requirements of the Instructions to Bidders, the Advertisement for bids, and those required on the bid form shall not be considered as informalities and shall not be waived.
- 6.2.2 The Recovery School District reserves the right to reject any and all bids at its discretion.

6.3 Acceptance of Bid

- 6.3.1 It is the intent of the Recovery School District, if any alternates are accepted, to accept them in the order in which they are listed in the Bid Form. Determination of the Low Bidder shall be on the basis of the sum of the base bid and the alternates accepted. However, the Recovery School District shall reserve the right to accept alternates in any order which does not affect determination of the Low Bidder.
- 6.3.2 Recovery School District upon receipt of bids, shall act within thirty (30) calendar days of such receipt to award to the lowest responsible bidder or reject all bids. However, Recovery School District, by mutually written consent, may agree to extend the deadline of award by one or more extensions of thirty calendar days.

PART VII. FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR

7.1 Form to be Used

7.1.1 The Recovery School District will issue a separate purchase order for each location.

7.2 Successful Bidder's Delivery Schedule

7.2.1 The Successful Bidder will provide a delivery schedule, submitted within three (3) days after the date the Purchase Order is issued.

7.2.2 Delivery should occur about 6-8 weeks after the issuance of each Purchase Order.

7.2.3 Schedule Updating: Revise the schedule after each meeting, event, or activity where schedule revisions have been recognized or made. Distribute updated schedule within seventy-two (72) hours to Recovery School District for review.

PART VIII. INSURANCE

8.1 Insurance Requirements

Contractor shall furnish the State and/or RSD with certificates of insurance. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates are to be received and approved by the State and/or RSD before work commences. The State and/or RSD reserve the right to require complete certified copies of all required policies, at any time.

Insurance shall be placed with insurers with an A.M. Best's rating of no less than A-: VI. This rating requirement shall be waived for Worker's Compensation coverage only.

Workers Compensation: Workers Compensation insurance shall be in compliance with the Workers Compensation law of the State of Louisiana. Employers Liability is included with a minimum limit of \$500,000 per accident/per disease/per employee. If work is to be performed over water and involves maritime exposure, applicable LHWCA, Jones Act, or other maritime law coverage shall be included and the Employers Liability limit increased to a minimum of \$1,000,000. A.M. Best's insurance company rating requirement may be waived for workers compensation coverage only.

Commercial General Liability: Commercial General Liability insurance, including Personal and Advertising Injury Liability, shall have a minimum limit per occurrence of \$1,000,000 for bodily injury and personal injury and property damage. The Insurance Services Office (ISO) Commercial General Liability occurrence coverage form CG 00 01 (current form approved for use in Louisiana), or equivalent, is to be used in the policy. Claims-made form is unacceptable.

Item A -Conductor's Podium (see Wenger spec sheet)	Podium tops are constructed of 5/8" (1.6 cm) plywood covered with 100% olefin carpet, and secured by heavy-duty steel edging. Carpet color: Grey; Each podium has eight black thermoplastic rubber pads on the bottom for stability; Upper podium has an attached swing away vinyl coated locking clamp to secure it to the base podium; Base is constructed of 14-gauge (2 mm) steel with black powder-coat paint finish; Edging is 16-gauge (1.5 mm) steel; color: Grey; Front panel is designed to allow conductor's stand to slide under podium; Each podium has two 4" (10 cm) rubber casters recessed into front panel; Upper podium has 36" (91 cm) high detachable guardrail constructed of 16-gauge (1.5 mm) steel; Finish: Black powder-coat paint; Overall dimensions: Base podium: 43" wide x 38" deep x 6" high (109 x 97 x 15 cm), Upper podium; 32" wide x 38" deep x 6" high (81 x 97 x 15 cm); Double: 1110302 101 lbs. (45 kg), Base: 158E002 61 lbs. (28 kg), Upper: 158E001 42 lbs. (19 kg); ; 5-year warranty
Item B - Music Stands (see Wenger spec sheet)	All-steel; 22-gauge steel desk with rolled edges; 18-gauge steel inner post; 1" 18-gauge outer tube; Wobble-free base attachment; Desk dimensions 20"x12 1/2"; Trigger-lock height adjustment 25 1/2" to 49" desk lip to floor; Brass spring slider mechanism; Power coated black finish; 5-year warranty; Weight 8.3lbs.
Item C - Student Music Posture Chairs (see Wenger spec sheet)	16-gauge 7/8" square tube frame and 14-gauge 7/8" square tubular rear cross member; Seat and back 1/8" textured polypropylene; Black color seat/back; Black frame; 5-year warranty; Height 17 1/2"; Weight 14lbs.
Item D - Music Stand Move & Storage Cart (see Wenger spec sheet)	Holds 9-11 music stands; Tilt-back design for easy-wheel maneuverability; 27.5"x36" loaded footprint; Easy grip handle; Durable power coat paint finish; 8" heavy-duty wheels; 5-year warranty; Weight 21lbs.
Item E - 3-Step Choral Riser Set – 3 Units Required (see Wenger spec sheet)	Fold-down design; Built-in 4" swivel action wheels; Formed and welded steel construction; Wing-nut step attachment; 3-Step risers; 8" rise and 18" deep steps; 6' wide at back of third step; Permanently attached black powder-coat paint finish backrails with child-height crossbar; Black styling; Grey 100% olefin carpet; 15-year warranty; Weight 203lbs. each unit *3 section riser unit must be able connect to form "semicircular" arrangement
Item F - 3-Step Choral Riser Siderails – Set of 2 (see Wenger spec sheet)	Set of 2 sturdy siderails; Black powder-coat paint finish; attach to riser and back rail; Weight 62lbs. set

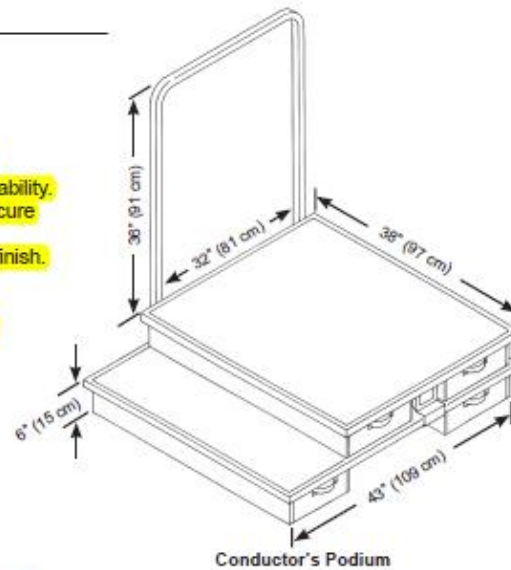
TECHNICAL SHEET

Flex[®] Conductor's System Components

Item A

Conductor's Podium

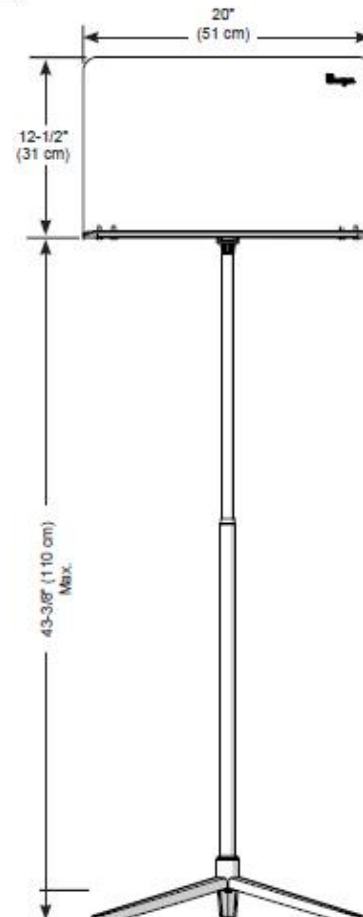
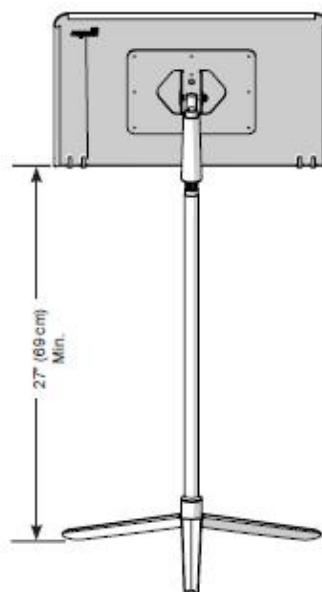
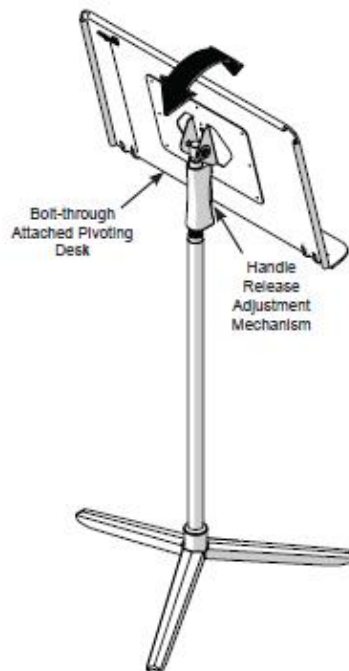
- Double: 1110302 101 lbs. (45 kg).
- Base: 158E002 61 lbs. (28 kg).
- Upper: 158E001 42 lbs. (19 kg).
- Podium tops are constructed of 5/8" (1.6 cm) plywood covered with 100% olefin carpet, and secured by heavy-duty steel edging. Carpet color: Grey.
- Each podium has eight black thermoplastic rubber pads on the bottom for stability.
- Upper podium has an attached swing away vinyl coated locking clamp to secure it to the base podium.
- Base is constructed of 14-gauge (2 mm) steel with black powder-coat paint finish.
- Edging is 16-gauge (1.5 mm) steel; color: Grey.
- Front panel is designed to allow conductor's stand to slide under podium.
- Each podium has two 4" (10 cm) rubber casters recessed into front panel to move easily from room to room.
- Upper podium has 36" (91 cm) high detachable guardrail constructed of 16-gauge (1.5 mm) steel.
- Finish: Black powder-coat paint.
- Overall dimensions:
Base podium: 43" wide x 38" deep x 6" high (109 x 97 x 15 cm).
- Upper podium: 32" wide x 38" deep x 6" high (81 x 97 x 15 cm).
- Five-year warranty.



RoughNeck[®] Music Stand

Item B

- 038A001 8.3 lbs (3.7 kg).
- 22-gauge steel desk with rolled edges for instrument protection and reinforcement.
- Trigger lock height adjustment mechanism adjusts height from 27" to 43-3/8"
- Wobble-free base attachment.
- Durable black powder-coat paint finish.
- 20" x 12-1/2" (51 x 30.5 cm) desk.
- Five-year warranty.



TECHNICAL SHEET

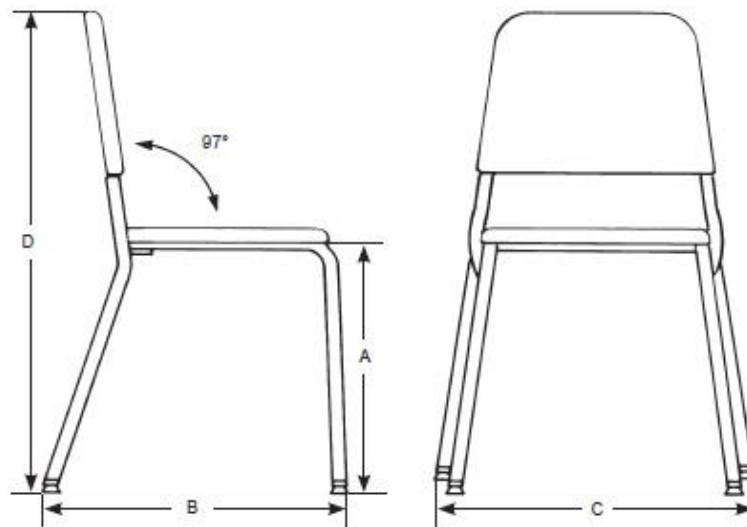
Student Chair Item C

Wenger®

- 0930000 Black finish frame, 14 lbs (6.4 kg).
- Black powder-coat paint finish frame for maximum durability.
- Black high impact $\frac{3}{4}$ " (3 mm) thick textured polypropylene seat and back.
- Music posture design, with seat pan rise of $4\frac{1}{2}^\circ$ forward of pelvic area that creates a thigh to backrest angle of 97° , allowing musicians to sit in a posture equivalent to standing, thus freeing the diaphragm.
- 16-gauge $\frac{3}{4}$ " (22 mm) square tube frame, and 14-gauge $\frac{3}{4}$ " (22 mm) square tube rear crossmember designed and welded to give support around entire outer edge of both seat and back.
- Chairs stack for compact storage.
- Durable, specially designed floor glides provide stability when seated and ease of movement when arranging chairs.
- Five-year warranty.

Chair Height	A*	B	C	D
17 $\frac{1}{2}$ " (44 cm)	17 $\frac{1}{2}$ " (44 cm)	22" (56 cm)	19 $\frac{1}{8}$ " (50 cm)	33 $\frac{1}{4}$ " (84 cm)

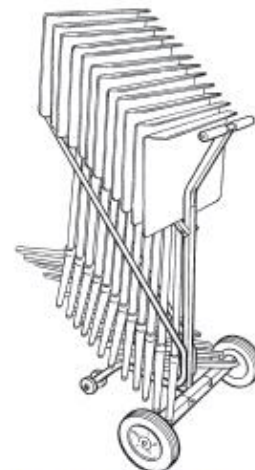
*Dimension "A" measures frame height, not seat height.



Small Stand Move & Store Cart Item D

039D201 21 lbs (9.5 kg).

- Holds ten RoughNeck Stands.
- Two-wheel cart design allows transport up and down stairs.
- 14-gauge 1" x 1-1/2" (2.5 x 4 cm) and 16-gauge 7/8" (2 cm) steel tubing with 8" (20 cm) heavy-duty wheels.
- Stores compactly in 27-1/2" x 36" (70 x 91 cm) floor space. Allow 60" (153 cm) for height with Roughneck Stands.

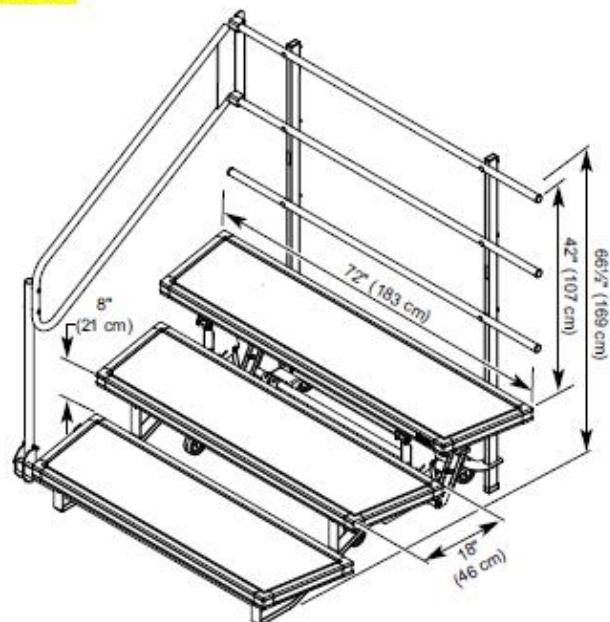


Small Move and Store Cart

TECHNICAL SHEET

Signature® Choral Riser Item E**Wenger®**

- 3-Step 098D053 210 lbs (95 kg).
- Load rating of 150 lbs live load capacity per square foot (732 kg capacity per square meter).
- 3-Step Riser storage depth is 28½" deep x 68" high x 72" long (72 x 173 x 183 cm).
- Permanently attached back rails have a black powder-coat paint finish for maximum safety and durability.
- Steps are covered with grey 100% olefin double tuft carpet.
- Units have built-in 4" (10 cm) swivel action wheels for maneuvering in tight spaces.
- Available in 72" (183 cm) wide 3-Step Riser
- The rise of each step is 8" (20 cm).
- Built-in reversibility without the use of tools allows for straight or semi-circular configuration.
- Optional Side Rail Accessory (set of 2) 098D541 62 lbs (28 kg) is designed for risers set-up in the standard configuration.
- Steps attach with a wing nut design that provides the safety of bolted construction to ease changing step orientation without tools.
- 42" (107 cm) high permanently attached back rail meets OSHA standard.
- Fifteen-year warranty.



3-Step Riser with Optional Side Rail

Item F

- Side Rail Accessory (set of 2) 098D541 62 lbs (28 kg) is designed for risers set-up in the standard configuration.

BID DATE: _____

TO: The Recovery School District
Office of Procurement
1615 Poydras Street, Suite 400
New Orleans, Louisiana 70112

Proposal For: _____

Sealed Bid Number: _____

ADDENDA	No. _____	Dated _____	No. _____	Dated: _____
	No. _____	Dated _____	No. _____	Dated: _____

THE BIDDER: hereby declares and represents that he; a) has carefully examined the Bidding Documents, b) has a clear understanding of the Bidding documents, c) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, d) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the completion of afore referenced project, all in accordance with the Bidding Documents as prepared by the Recovery School District Purchasing Office.

AWARD AND EXECUTION OF CONTRACT: The State shall incur no obligation to the Contractor until the Purchase Order has been issued to the Contractor.

REJECTION OF BIDS: The Bidder understands that the Recovery School District reserves the right to reject any or all bids for just cause. In accordance with La. R.S.38:2212 (A) (1) (b), the provisions and requirements of this Section, those stated in the advertisement for bids, and those required on the bid form shall not be considered as informalities and shall not be waived by any public entity.

WITHDRAWAL OF BIDS: The Bidder agrees that this bid shall be good and may not be withdrawn for a period of one hundred and eighty (180) calendar days after the scheduled closing time for receiving bids except in accordance with the provisions of R.S.38:2214, C and D. This bid may be withdrawn at any time prior to the scheduled time for the opening of bids or any authorized postponement thereof.

Abrams ES	Spec's	Unit	Extended
Music Chairs	Qty 80 each	\$	\$
Music Stands	Qty 80 each	\$	\$
Music Stand Portable Carts	Qty 8 each	\$	\$
Portable 3-Tier Risers	Qty 3 units	\$	\$
Risers Guard Rails (2-piece)	Qty 1 set	\$	\$
Conductors Podium w/rail	Qty 1 unit	\$	\$
Ray Abrams School, 6519 Virgilian St, NOLA 70126		\$	\$
*Delivery March 2017			

Morial ES	Spec's	Unit	Extended
Music Chairs	Qty 80 each	\$	\$
Music Stands	Qty 80 each	\$	\$
Music Stand Portable Carts	Qty 8 each	\$	\$
Portable 3-Tier Risers	Qty 3 units	\$	\$
Risers Guard Rails (2-piece)	Qty 1 set	\$	\$
Conductors Podium w/rail	Qty 1 unit	\$	\$
Ernest Dutch Morial School, 7701 Grant St, NOLA 70126		\$	\$
*Delivery in March 2017			

Avery Alexander ES	Spec's	Unit	Extended
Music Chairs	Qty 80 each	\$	\$
Music Stands	Qty 80 each	\$	\$
Music Stand Portable Carts	Qty 8 each	\$	\$
Portable 3-Tier Risers	Qty 3 units	\$	\$
Risers Guard Rails (2-piece)	Qty 1 set	\$	\$
Conductors Podium w/rail	Qty 1 unit	\$	\$
Avery Alexander School, 5800 St. Roch Ave., NOLA 70122		\$	\$
*Delivery in May 2017			

Sherwood Forest ES	Spec's	Unit	Extended
Music Chairs	Qty 80 each	\$	\$
Music Stands	Qty 80 each	\$	\$
Music Stand Portable Carts	Qty 8 each	\$	\$
Portable 3-Tier Risers	Qty 3 units	\$	\$
Risers Guard Rails (2-piece)	Qty 1 set	\$	\$
Conductors Podium w/rail	Qty 1 unit	\$	\$
Sherwood Forest Elementary School, 4801 Maid Marion Drive, NOLA 70128		\$	\$
*Immediate Delivery			

Paul Habans ES	Spec's	Unit	Extended
Music Chairs	Qty 80 each	\$	\$
Music Stands	Qty 80 each	\$	\$
Music Stand Portable Carts	Qty 8 each	\$	\$
Portable 3-Tier Risers	Qty 3 units	\$	\$
Risers Guard Rails (2-piece)	Qty 1 set	\$	\$
Conductors Podium w/rail	Qty 1 unit	\$	\$
Paul D. Habans Elementary School, 3501 Seine Drive, NOLA 70114		\$	\$
<i>*Immediate Delivery</i>			

Sophie B. Wright HS	Spec's	Unit	Extended
Music Chairs	Qty 80 each	\$	\$
Music Stands	Qty 80 each	\$	\$
Music Stand Portable Carts	Qty 8 each	\$	\$
Portable 3-Tier Risers	Qty 6 units	\$	\$
Risers Guard Rails (2-piece)	Qty 2 set	\$	\$
Conductors Podium w/rail	Qty 1 unit	\$	\$
Sophie B. Wright High School, 1426 Napoleon Ave, NOLA 70115		\$	\$
<i>*Immediate Delivery</i>			

George Washington Carver ES	Spec's	Unit	Extended
Music Chairs	Qty 110 each	\$	\$
Music Stands	Qty 110 each	\$	\$
Music Stand Portable Carts	Qty 11 each	\$	\$
Portable 3-Tier Risers	Qty 6 units	\$	\$
Risers Guard Rails (2-piece)	Qty 2 set	\$	\$
Conductors Podium w/rail	Qty 1 unit	\$	\$
George Washington Carver High School, 3059 Higgins Blvd, NOLA 70126		\$	\$
<i>*Immediate Delivery</i>			

Alfred Lawless/MLK HS	Spec's	Unit	Extended
Music Chairs	Qty 110 each	\$	\$
Music Stands	Qty 110 each	\$	\$
Music Stand Portable Carts	Qty 11 each	\$	\$
Portable 3-Tier Risers	Qty 6 units	\$	\$
Risers Guard Rails (2-piece)	Qty 2 set	\$	\$
Conductors Podium w/rail	Qty 1 unit	\$	\$
Alfred Lawless HS/MLK HS, 5301 N. Rocheblave St., NOLA 70117		\$	\$
<i>*Immediate Delivery</i>			

Abramson HS	Spec's	Unit	Extended
Music Chairs	Qty 80 each	\$	\$
Music Stands	Qty 80 each	\$	\$
Music Stand Portable Carts	Qty 8 each	\$	\$
Portable 3-Tier Risers	Qty 6 units	\$	\$
Risers Guard Rails (2-piece)	Qty 2 set	\$	\$
Conductors Podium w/rail	Qty 1 unit	\$	\$
Marion Abramson HS, 5552 Read Blvd, NOLA 70127		\$	\$
<i>*Immediate Delivery</i>			

Total Bid Amount	\$
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Note: Item quantities and locations may vary. Louisiana Recovery School District reserves the right to adjust quantities and locations, or revise delivery schedule as necessary. Additional quantities must be provided at the same cost and under the same terms.

Complete this section if proposing an alternative brand. Include complete product specifications with bid submission	
Product	Alternative Brand
Music Chairs	
Music Stands	
Music Stand Portable Carts	
Portable 3-Tier Risers	
Risers Guard Rails (2-piece)	
Conductors Podium w/rail	

TOTAL BID:

(figures)

(in words)

Name of Bidder:

By:

(Signature)

(typed or printed)

Title:

Address:

Telephone No: ()

Date